

Features	Space Essentials	Space	Space Premium
Communications Portal (a dedicated news site)	✓ (1 org wide one)	✓ (up to 5)	✓ (one per hub site)
SharePoint Theme	✓	✓	✓
News Filter (IP)	✓	✓	✓
Corporate Documents Filter (IP)	✓	✓	✓
Alerts Bar (IP)	✓	✓	✓
Events	✓	✓	✓
Home Page Design	Based on Template (Customers pick some quick links)	✓ Customisable	✓ Customisable
Permissions	Out of the Box (Standard owners, members, visitors)	Out of the box Site Level (owners, members visitors at up to 5 sites)	Customisable
Content Pages	Up to 5	All pages as template - limited assistance (We create all pages in the navigation as templates, and assist with content for up to 5)	Assistance with Content creation on navigation pages*
Document Library	Single	Up to 5 (1 per hub site)	✓ (one for every hub site in the Intranet)
Service Directory	✗	Single (organisation wide site regardless of hub sites)	✓ (one for every hub site in the Intranet)
Site Navigation	Based on the Template (we create a standard structure and ask them for some links, but the rest are Intranet)	✓ Customisable	✓ Customisable
Hub Navigation	✗	✓ Customisable	✓ Customisable

Features	Space Essentials	Space	Space Premium
Service Directory Web Part (IP)	✗	✓	✓
Microsoft Clarity Configuration	✗	✓ 1 Project	✓ 3 Projects
Brand Centre	✓ Single theme	✓ Up to 3 themes	✓ 5 themes
Document Approval Automation	✗	✓ Single Step	✓ Customisable
Document Review Automation	✗	✓ Single Step	✓ Customisable
News Approval Automation	✗	✓ Single Step	✓ Customisable
Viva Connections	Connections only	Connections only	Connections OOB Dashboard (integration separate)
Viva Engage	✗	✓ Company config only	✓ Up to 5 communities
Viva Amplify	✗	✓ Training	✓ 3 Campaign and training
People Search Box (IP)	✗	✓	✓
Staff Directory (IP)	✗	✓	✓
Personalisation Toolbox (IP)	✗	✓	✓
OOB Microsoft Search improvements	✗	✓	✓
QBot (IP)	✗	✓ Intranet only - Policy Bot	✓ Multiple personas and Qbot stand alone
Training & Education	1 Train the Trainer	5 Sessions	5 sessions and User Guides

*Further discovery required